

11 December 2009

IMPORTANT INFORMATION

New UK Border Controls

We have been alerted to a new initiative by the UK Border Agency which requires a non EEC passport holding student, when entering the UK, to carry with them a parental consent letter to reassure Border Force officials that parents are aware of their child's destination and that they are going into safe hands.

Some additional detail may be found at:

<http://www.ukba.homeoffice.gov.uk/travellingtotheuk/Enteringtheuk/arrivingatukborder/>
[/](#)

While the web site indicates that this applies to a person travelling with someone else's child, **it is equally applicable to children who may be travelling by themselves.**

Below is a draft template for parents' convenience should they need to create such a letter. UK Border Agency has indicated that the consent letter needs to state the name and telephone contact details of the person collecting the child from the airport and we have endeavoured to assist you with the provision of details of the most commonly used drivers or transport companies, but we will not necessarily know the details of the individual drivers collecting unaccompanied children. If you make arrangements that are not covered by the template to transport your children between the airport and the College, then you need to include this detail in the letter.

This measure has been introduced as a consequence of UKBA's duty to safeguard children until they reach their intended destination. Apparently, immigration personnel will be checking that a child at an airport goes into safe hands.

Consequently, it is essential you provide your child with a letter of consent when returning to school in January and beyond.

**TEMPLATE LETTER FOR NON EEC PASSPORT HOLDING PUPILS
STUDYING AT CHELTENHAM COLLEGE AND CROSSING A UK BORDER**

Parent's Names and Contact Details:

Child's name:

Name of Person Accompanying Pupil (if any):

Name of Guardian in the UK and contact details:

Destination: Cheltenham College, Bath Road, Cheltenham, Gloucestershire, GL53 7LD.

Contact details at the College:

- a. To verify status of pupil: 01242 265600 (Exchange),
01242 265641 (Director of Finance), 01242 265643 (Fees Accountant)
- b. To verify travel arrangements directly involving a College vehicle:
07770 968912 (Director of College Transport)

Contact details of the transport companies regularly used by parents to transport pupils from the airport to College are listed below.

We are using:
(Please select as appropriate)

- Denwell Mini Coaches: 01452 863377
- Eagle Line Travel: 01242 820535
- A2B Taxis: 01242 580999
- Mike Kingsbury (Approved Cheltenham based Taxi Driver): 07721 002909
- Mr D Smith (Approved College Driver): 07760 227991
- Another individual organised by ourselves/ the pupil's guardian, who will carry identification, and who may be contacted as follows:

All of the individuals or drivers working for any of the Companies listed above will be able to produce identification.

Signed.....

Name:.....