



Full Time Science Laboratory Technician

College 13-18

The College and The Prep

Cheltenham College is an independent boarding school located at the heart of the Cotswolds. It educates girls and boys from the ages of 3 to 18 years old at [Cheltenham Prep](#) and then at the senior school, [Cheltenham College](#).

Founded in 1841, College is the oldest of the Victorian public schools and is predominantly a boarding school of some 700 pupils, including a Sixth Form of approximately 320 pupils. The Prep School [3-13] is largely a day school of some 460 pupils. The schools are situated in their own spacious grounds near the centre of Cheltenham, a flourishing Cotswold town.

The Science Department

Science is taught in the College by a team of 20 teachers in a purpose-built single storey block, which houses the laboratories, prep rooms, a library, resources centre, workshop and offices. All pupils study either Triple Award Science or Double Award Science up to 16+. A considerable number choose to read one or more sciences at A level. Teaching is strongly oriented towards practical work and therefore the work of our technician team must be well-organised and of the highest quality.

The Science Department in the College has 15 teaching laboratories. Biology, Chemistry and Physics each has its own preparation room, each run by a senior technician. In addition to this 2 science technicians assist across the three departments. The Prep School has 4 laboratories with one preparation room and is overseen by the Senior Prep School Science Technician.

Job Description

Cheltenham College is looking to appoint a **Science Technician** to join its busy and exciting department. The role would equally suit an experienced technician looking for a new challenge or someone new to the profession, e.g., a recent graduate or somebody who may have been working in a related field. Full training will be given and the successful candidate will be working in all of the three science departments. Further training will be provided either in house or by external agencies (CLEAPSS, STEM Centre etc.) and, in the first instance, work will be closely supervised with the expectation that they will eventually be able to work independently.

The Technician's responsibility is to assist the Senior Technicians in each of the departments in both schools and in particular to:

- Help with efficient day to day running of the Preparation room and the servicing of the laboratories, to include preparing chemicals, setting out and clearing away equipment, cleaning glassware and storing materials for experimental and demonstration work
- Liaise closely and co-operatively with members of the teaching team
- Help with routine maintenance and servicing of equipment and chemicals
- Assemble equipment for demonstrations when required
- Assist in preparation of materials for internal practical assessments at A Level
- Ensure that correct safety procedures are always followed in the departments
- Assist with photocopying, filing and other administrative tasks as required

Person Specification

- Previous experience or a background in Science is essential
- Excellent communication and interpersonal skills.
- Ability to work as part of a team but also ability to use initiative is essential.
- Flexible and co-operative attitude.

Terms and Conditions

- 37.5 hours per week, for **33 weeks per annum (term time)**.
- Starting salary will be dependent on experience, based on College's pay grades.
- Although part year, the salary is averaged out over 12 months to ensure a regular monthly income is paid throughout the entire year.
- Working on staff inset (training) days is also required.
- School lunch available during term time.
- Members of staff can use College sports facilities at staff allocated times.
- Pension Scheme available after satisfactory completion of probationary period.
- Subsidised health scheme membership (Benenden).

Aug 2026