



Part-Time Textiles Technician

**16 hours per week, with scope for additional hours.
Term-time only (33 weeks)**

The Appointment

Cheltenham College is seeking to appoint an enthusiastic and creative Textiles Technician to work within the Art & Design Department. This role would be ideal for a Textiles or Fashion graduate looking to develop their practical skills and experience in a supportive educational environment.

The successful candidate will support the Department's teaching programme, including providing practical assistance to pupils during lessons. This is a hands-on, practical role rather than a purely administrative post, with opportunities to become involved in the day-to-day running of the department and the preparation and delivery of a wide range of creative activities.

Full training will be provided, so a willingness to learn new skills quickly is essential. Applicants should be adaptable, resourceful and able to demonstrate a high degree of initiative.

Cheltenham College & The Prep

Cheltenham College is an independent boarding school located in the heart of Cheltenham and consists of two inter-dependent fee-paying schools within a single executive structure. [College \(13-18\)](#), is predominantly a boarding school of some 710 pupils. [The Prep School \(3-13\)](#) is largely a day school of around 420 pupils. Both schools are co-educational and have strong academic records and a reputation for sport, drama and music.

The Department

The postholder will join the friendly and supportive Art & Design Department, working primarily within the Textiles specialism.

Art & Design currently comprises six teaching staff and two Art Technicians. The Textiles provision includes two well-equipped specialist classrooms and a dedicated CAD/CAM room.

The Textiles Department is planned to join the Art & Design Department in September 2027, creating exciting opportunities for greater collaboration, cross-disciplinary projects and further creative development for both pupils and staff.

Specialist facilities and equipment include two CNC embroidery machines, basic screen-printing facilities, a dye-sublimation printer, two heat presses, a dedicated storage and dye-preparation room, and access to laser cutters and 3D printers.

The department is ambitious and busy, with approximately 250 pupils attending Art & Design lessons each week and producing energetic, diverse and wide-ranging work. Pupils explore a broad range of materials, techniques and processes, making extensive use of the department's specialist equipment.

High standards of practical skill and creative achievement underpin the teaching programme. Pupils studying A-level Fine Art and A-level Textiles have achieved excellent results, including 100% A*-B grades. GCSE pupils have also made excellent progress and achieved strong results.

The department holds an annual exhibition showcasing pupils' work and has organised fashion shows in recent years. Pupils also participate in external competitions, achieving success at a national level. The planned integration of Textiles into Art & Design will offer further opportunities for collaborative projects, exhibitions and creative events, making this an exciting time to join the department.

Job Description

The Textiles Technician will contribute to the smooth and effective running of the department through the following responsibilities:

- Supporting practical Textiles activities, including basic sewing machine use, fabric printing and dyeing, laser cutting and CAD/CAM embroidery.
- Working directly with pupils during lessons and providing practical support to teaching staff.
- Preparing materials, equipment and resources for lessons and projects.
- Creating, maintaining and updating departmental displays.
- Ordering materials and equipment and monitoring stock levels.
- Maintaining a tidy, organised and safe working environment, including supervising access to practical areas.
- Assisting with the organisation and preparation of the annual exhibition of pupils' work.
- Carrying out routine maintenance of Textiles equipment, including sewing machines, and undertaking health and safety checks in accordance with departmental procedures.

Person Specification

The successful candidate will demonstrate:

- An interest in Textiles and Fashion, with an aptitude and enthusiasm for learning new skills. Training will be provided.
- Creativity, resourcefulness and a practical, hands-on approach.
- Good IT skills.

- Excellent organisational and interpersonal skills.
- The ability to process orders and maintain simple accounting records.
- The ability to work independently, use initiative and remain organised and effective during busy periods.
- A flexible and proactive approach to supporting pupils and staff.

Terms and Conditions

- **Hours:** 16 hours per week, term-time only (33 weeks per year).
- **Salary:** £13.13 - 14.75 per hour, based on a full-time equivalent salary of £25,603.50 – 28,762.50 per annum. The anticipated pro-rata salary is £7,769.00 - £8,728.00 per annum and inclusive of accrued holiday pay
- Following completion of the statutory probationary period, staff may join the College pension scheme.
- Lunch is available during term time.
- Staff may use the College's sports facilities at designated staff times.
- Subsidised health scheme membership through Benenden.
- Staff discounts at local retailers and businesses.

October 2026